



The Sanskrit College and University

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[Established by the Act XXXIII of 2015; Vide WB Govt. Notification No 187-L Dated- 19.02.2016]
<https://www.sanskritcollegeanduniversity.ac.in>

NOTICE

Memo: 2023/COE/SCU/UG/1175

Date: 11.09.2023

The concerned UG Students that had already appeared at the final semester examinations (6th Semester) but do have backlog papers only in the 5th Semester are hereby notified that University will conduct a **Special Examination** for such candidates.

Such Backlog UG candidates are required to adhere to the undernoted norms:-

1. No. of backlog papers that a candidate can apply to appear is at most 3 (maximum limit).
2. Candidates having more than 3 backlog papers in the 5th Semester will have to appear in the next odd semester examinations- 2024 to clear the remaining backlog papers subject to fulfillment of the conditions.
3. **Candidates having backlog papers in 1st, 2nd, 3rd and 4th semesters will not be allowed to appear in the aforesaid examinations.**

Application Form (**Form F**) for the forthcoming **Special Examinations-2023** has been provided on the University's website on this date. The same may be downloaded and subsequently submitted by the concerned students from **11.09.2023 (Monday) to 14.09.2023 (Thursday)** without fine through online mode to the designated email id (**ugexam.scu@gmail.com**).

Examinations fee that is to be deposited by such BACKLOG PG candidate is **Rs. 400/- (Rupees Four Hundred only)**. The same may be deposited/remitted in the undernoted Bank: -

Name of the Bank	: Bank of India, College Street Branch
Account holder name	: The Sanskrit College and University
Account No	: 402910110006092
IFSC	: BKID0004029

Scanned copy of the filled in **Examination Form, Marksheets of 1st, 2nd, 3rd, 4th and 5th semester examinations and Bank Payment Challan** bearing reference of the e-payment transactions through NEFT/e-wallets are also required to be submitted.

- **Form F** (applicable for concerned PG candidates having backlog paper(s) at the 3rd Semester examinations only)

Fees once remitted will not be refunded under any circumstances.

Debdas Mukherjee
Officer-on-Special Duty
Controller of Examinations