# The Sanskrit College and University

### FYUP Admission 2023-2024 Notice

## Step-by-step guide for admission fees payment, document verification and waitlisted candidates

A provisional Merit List for admission to the Four Year Undergraduate Program has been created solely on the basis of information provided by the applicants. Read below to access for the MERT LIST and ONLINE PAYMENT.

### STEP 1: VISIT THE OFFICIAL WEBSITE

Go to the official website of Sanskrit College and University by typing the following URL in your web browser: https://sanskritcollegeanduniversity.ac.in

#### STEP 2: ACCESS THE ONLINE APPLICATION

Click on the "Online Admission - UG 2023-24" button. This will lead you to the online application portal.

### **STEP 3: CHECK MERIT LIST**

On the online Portal click the MERIT LIST button. to check your name and Application Number on the merit list.

#### STEP 4: PROCEED TO PAYMENT

If you find your Application Number in the Merit list, click on the "PAY NOW" button.

You will be redirected to the HDFC Bank website, where you will need to make the necessary payments according to the bank's instructions **against your particular Application ID**.

After successful payment, WRITE DOWN the TRANSACTION NUMBER or UTR NUMBER provided by the bank.

Payment has to be within the stipulated time frame mentioned in the Merit List and thereafter, the candidature will automatically cease to exist.

## **STEP 5: SUBMIT PAYMENT INFORMATION**

Go back to the Online Portal (https://sanskritcollegeanduniversity.ac.in/ug2324/).

Click on the "SUBMIT PAYMENT INFORMATION" button.

Enter your Application Number. The application will prompt you to provide the UTR NUMBER and PAYMENT DATE. Fill in the required details **accurately**.

# STEP 6: DOWNLOAD PAYMENT INFORMATION SLIP

After submitting the payment information, you will be able to download a Payment Information slip.

### STEP 7: DOCUMENT VERIFICATION AT UNIVERSITY

The provisional admission to the FYUP at the Sanskrit College and University is based solely on information provided by the applicants. If the information is found to be incorrect upon document verification, the provisional admission is liable to be cancelled. Please visit the university website regularly to check for document verification notice.

Waitlisted candidates should visit www.sanskritcollegeanduniversity.ac.in regularly to check their selection status.