



# The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073 | E-mail: [regoffice.scu@gmail.com](mailto:regoffice.scu@gmail.com)

[Established by the Act No. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]  
<https://www.sanskritcollegeanduniversity.ac.in>

**Memo No: EST/R.O/SCU/042(Notice)/Appt.(FO) /2024/0594**

**Date: 08/07/2024**

## Notice

**Sub: Engagement of Finance Officer at The Sanskrit College and University (1, Bankim Chatterjee Street, Kolkata – 700073) on purely contractual basis.**

Interested, retired personnel from any West Bengal University (preferably) or Departments, who possess relevant Experience and Educational Qualification to function as **Finance Officer** of this University.

Minimum 10 years of relevant working experience is essential and those interested are hereby requested to submit their particulars at following Google Doc Form within 16.07.2024 to be considered for the position:

[https://docs.google.com/forms/d/e/1FAIpQLScdc4EEayA0hK-gOot1HC6TG-L0tpNZVGsnauWclcddWhKIQ/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLScdc4EEayA0hK-gOot1HC6TG-L0tpNZVGsnauWclcddWhKIQ/viewform?usp=pp_url)

**a) Essential Qualification and Experiences:**

At least, a University Post-graduate Degree holder in Commerce/Business Management and also having minimum (10) ten years of extensive work experience at University as Finance Officer /Government Finance and Accounts process (not below the rank of Joint Secretary or equivalent post) with reasonable computer proficiency.

The engagement will be on purely contractual basis and shall not be available for those aged more than 64 years of age.

b) **The pay and allowance** may be paid as per West Bengal Government norms for re-engagement of retired personnel or as may be decided by the competent authority of the University (will be contained in letter of engagement).

c) University Authority reserves the right for engagement of a candidate beyond those who have formally applied.

d) **The engagement will be on contractual basis for 6 months**, to begin with, and any renewal or extension/s thereafter will be at the discretion of University authority. No claim for direct engagement can arise for the period served by such a personnel.

\* Any difficulty for submission of online application, please send mail at [regoffice.scu@gmail.com](mailto:regoffice.scu@gmail.com) with Name & contact number within 15<sup>th</sup> July, 2024.

(Srijib Bardhan)

Registrar

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