



# The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073 | E-mail: regoffice.scu@gmail.com

[Established by the Act No. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]  
https://www.sanskritcollegeanduniversity.ac.in

Memo No: EST/R.O/SCU/042 (Notice)/2024/0499

Dated: 15.05.2024

## Notice

### Sub: Regarding refund of refundable Library deposit fee at UG & PG Courses 2017-18 to 2021-22.

The applicant students, as mentioned in the attached lists (UG & PG), are advised to submit the hard copy of the duly signed Mail Acknowledgement of Google Form of Payment Mandate **along with** following papers to the office of the Registrar, The Sanskrit College and University within 31.05.2024 (4.00 pm) positively to process their cases for refund of above fees.

1. Copy of Bank Pass-book in the name of the student.
2. Copy of admission fee payment receipt (Self-attested)/Original fee payment receipt (as applicable).
3. Copy of Library Clearance Certificate.
4. Copy of final semester pass mark sheet/certificate in respective course (s).

*Google Form Link (also given separately) :*

[https://docs.google.com/forms/d/e/1FAIpQLSfFWrUHsup7sCiks1WVA-eKa8mKdVwIqyrJZm3OAnc0aQ4tg/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLSfFWrUHsup7sCiks1WVA-eKa8mKdVwIqyrJZm3OAnc0aQ4tg/viewform?usp=pp_url)

  
Registrar  
Registrar  
The Sanskrit College and University

Memo No: EST/R.O/SCU/042 (Notice)/2024/0499(1/3)

Dated: 15.05.2024

Copy forwarded for kind information to:

1. The Hon'ble Vice-Chancellor, The Sanskrit College and University, Kolkata-700073.
2. The Assistant Registrar (Acting), The Sanskrit College and University, Kolkata-700073.
3. Guard File.

  
Registrar

Memo No: EST/R.O/SCU/042 (Notice)/2024/0499(2/1)

Dated: 15.05.2024

Copy forwarded for kind information and necessary action to:

1. The Finance Officer, The Sanskrit College and University, Kolkata-700073.

  
Registrar