



The Sanskrit College
and University

The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073 | E-mail: regoffice.scu@gmail.com

[Established by the Act No. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]

<https://www.sanskritcollegeanduniversity.ac.in>

Memo No: EST/R.O/SCU/042 (Notice)/2024/0469

Dated: 02.05.2024

Notice

Sub: Regarding refund of Admission Fee for Cancellation of admission at UG & PG Courses 2022-23 & 2023-24.

As per decision of the authority of The Sanskrit College and University, the applicant students, as mentioned in the attached lists (UG & PG), are advised to submit the hard copies of the following papers to the office of the Registrar, The Sanskrit College and University within 21.05.2024(4.30 pm) positively to process their cases for refund of admissible amount of admission fees.

1. Duly filled in attached Mandate Form.
2. Copy of Bank Pass-book in the name of the student.
3. Copy of admission fee payment receipt (Self-attested)/Original fee payment receipt(as applicable).
4. Copy of Library Clearance Certificate.

Registrar

Registrar

The Sanskrit College and University

Memo No: EST/R.O/SCU/042 (Notice)/2024/0469(1/1)

Dated: 02.05.2024

Copy forwarded for kind information and necessary action to:

1. The Finance Officer, The Sanskrit College and University, Kolkata-700073.

Registrar

Memo No: EST/R.O/SCU/042 (Notice)/2024/0469(2/3)

Dated: 02.05.2024

Copy forwarded for kind information to:

1. The Hon'ble Vice-Chancellor, The Sanskrit College and University, Kolkata-700073.
2. The Assistant Registrar (Acting), The Sanskrit College and University, Kolkata-700073.
3. Guard File.

Registrar