Memo No: EST/R.O/SCU/042 (Notice)/0838　　　　　　　　　**Dated: 29.09.2023**

Notice

**Attention: Students joined SCU (Kolkata Campus) in PG Course this year
(got admitted online) for 2023-25 Academic Programme.**
Subject: Physical Verification of Original Documents at Kolkata Campus.

Students, who have applied online for admission to the first year of any Postgraduate Course Programme and deposited requisite admission fees, are advised to report The Sanskrit College and University, Kolkata Campus in person along with duly filled in **FORMAT (Contained in Next Page**) and self-attested copies of following documents (in mentioned order) attached therewith:

1. Print out of PDF copy of Application Form *
2. Copy of Admission fees receipt*
3. Admit Card of Class X/Madhyamik Exam for D.O.B. Verification *
4. Mark sheet of Madhyamik/ Equivalent Exam *
5. Certificate of Madhyamik/ Equivalent Exam
6. Marksheet of H.S. / Equivalent Exam *
7. Certificate of H.S. / Equivalent Exam
8. Marksheet of Graduation /Equivalent Exam*
9. Certificate of Graduation/ Equivalent Exam
10. Proper Caste Certificate (Not required for General Category) **
11. EWS Certificate (If Applicable)**
12. Disability Certificate (If Applicable) **
13. Self-attested copy of Aadhaar Card * or Passport and Visa copies for Foreign Students**
14. Copy of Blood Group Certificate *
15. Copy of Sportsperson certificate (minimum State Level and above), if applicable**
    * Marked items are mandatory
    ** Mandatory in respective cases

All documents listed above, as applicable, should be brought for physical verification.

Schedule :

Subject	Room Number & Location	Date & Time
Bengali	13, Heritage Building, SCU	
English	16, Heritage Building, SCU	On 3rd October, 2023
Sanskrit	17, Heritage Building, SCU	From 11 AM
AIWH	18, Heritage Building, SCU	
Philosophy	14, Heritage Building, SCU	
TOL	27, Heritage Building, SCU	(Must report by 12
Linguistics	28, Heritage Building, SCU	Noon)
Pali	19, Heritage Building, SCU	

(Srijib Bardhan)
Registrar
Registrar
The Sanskrit College and University

<u>Document Verification of PG-2023 First Year Admission</u>

<u>The Sanskrit College and University</u>

(University Copy)

1) **Name of Student**   :
   (Block Letters)

2) **Application ID**   :

3) **Payment Acknowledgement**   :
   Number

4) **Aadhaar Number**   :
         Or,
   Passport/Visa Number (in case Foreign
   national)   :

5) **Name of subject**   :

6) **Contact Phone Number/s**   :
7) **E-mail ID**   :

_____

(Signature of Student)

<u>Acknowledgement Portion</u>

<u>Document Verification of PG-2022 First Year Admission</u>

<u>The Sanskrit College and University</u>

(Student's Copy)

1) **Name of Student**   :
   (Block Letters)

2) **Application ID**   :

3) **Payment Acknowledgement**   :
   Number

4) **Aadhaar Number**   :
         Or,
   Passport/Visa Number (in caseForeign
   national)   :
5) **Name of Subject**   :

6) **Contact Phone Number/s**   :
7) **E-mail ID**   :

_____

(Signature of Student)

*Both sections to be filled up by the student.

*PDF copy of Website application with Payment Receipt & other necessary supporting documents has to be enclosed.