



The Sanskrit College and University

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Memo No. EST/R.O/SCU/042(Notice)/2026/0769

Date: 21.08.2026

NOTICE

Subject: Urgent Submission of Original School Leaving /Original Migration Certificate

This is to inform all newly admitted students of UG 1st and PG 1st Semester Students for the academic session 2026–2027 who have migrated from other Universities or Boards that they are required to submit their Original School Leaving /Original Migration Certificate to complete their university registration process.

Students must submit the certificate along with the required details to the administrative office as per the schedule below:

- Last Date for Submission: 10.09.2026
- Venue: Registrar Department
- Timings: 11:00 AM to 4:00 PM

Important Instructions for Students:

1. Please write your Full Name, Application ID., Department, and Contact Number in block letters on the reverse side of the original certificate before submission.
2. Bring a photocopy of the School Leaving/ Migration Certificate and your provisional admission slip for your own records/acknowledgement.
3. Students who fail to submit their original certificate within the stipulated deadline will face a delay or cancellation of their university registration, and the institution will not be responsible for any resulting academic consequences.

By Order


21. 8. 2026.

Dr. Loknath Chakrabarti

Registrar (Acting)

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The Sanskrit College and University
Kolkata, West Bengal