



# The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073

Contact No. : (033) 2241-3611/1906 | E-mail: reg1office.scu@gmail.com

<https://sanskritcollegeanduniversity.ac.in>

Memo No: EST/R.O/SCU/042(Notice)/2026/0693

Date: 27.07.2026

## Notice

**Attention: Verification of Original Documents of the Students who have taken admission to the Sanskrit College and University in UG Course this year through Centralized Admission Portal (Online) in Mop Up round**

Students, who have applied online for admission to the first year of the particular Undergraduate course and deposited requisite admission fees, are advised to report The Sanskrit College and University Heritage Building, in person, **by 11-45 AM on respective date**, as stated below along with duly filled in **FORMATS (provided in next pages)** and self-attested copies of following documents (in mentioned order) attached therewith:

1. Print out of Online Application form, Admission fees Payment receipt/s and Provisional Admission Confirmation Certificate.
2. Marksheet of Madhyamik/ Equivalent (Original with Duplicate)
3. Certificate of Madhyamik/ Equivalent
4. Marksheet of H.S. / Equivalent (Original with Duplicate)
5. Certificate of H.S. / Equivalent
6. Caste Certificate issued by competent authority {If Applicable – (Not required for General Category)} (Original with Duplicate).
7. Disability Certificate (If Applicable) (Original with Duplicate)
8. Admit Card of Class X for D.O.B. Verification (Original with Duplicate)
9. Self-attested copy of Aadhaar Card (Original with Duplicate)
10. Copy of Blood Group Certificate
11. Copy of EWS Certificate (issued within this year, i.e., 2023) (Original with Duplicate)
12. Copy of Sportsperson Certificate (minimum State Level and above) (If Applicable) (Original with Duplicate).
13. Anti-ragging declaration by the students as uploaded on the Sanskrit College and University Website.

\*All documents listed above, as applicable, should be brought original and a set of self-attested copies for physical verification.

| Subject      | Date & Timing           |
|--------------|-------------------------|
| All Subjects | 03/08/2026<br>12 – 4 pm |

Any clarification, please contact Admission helpline: +917699324331 / +91 9875485372

  
27.7.2026.  
Dr. Loknath Chakrabarti  
Registrar (Acting)

Registrar (Acting)  
The Sanskrit College and University  
Kolkata



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## Document Verification of UG-2026 Admission (4 YUGP)

### The Sanskrit College and University

(University Copy)

- 1) Name of Student :  
(In Block Letters)
- 2) Application ID :
- 3) Aadhaar Number :
- 4) Name of Honours Subject :
- 5) Contact Phone Number/s :
- 6) E-mail ID :

\_\_\_\_\_  
(Signature of Student)

## Acknowledgement Portion (4 YUGP)

### Document Verification of UG-2026 Admission

### The Sanskrit College and University

(Student's Copy)

- 1) Name of Student :  
(In Block Letters)
- 2) Application ID :
- 3) Aadhaar Number :
- 4) Name of Honours Subject :
- 5) Contact Phone Number/s :
- 6) E-mail ID :

\_\_\_\_\_  
(Signature of Student)

\*Both sections to be filled up by the student.



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## Annexure-I

### UNDERTAKING / SELF DECLARATION OF SELECTED CANDIDATES FOR ADMISSION IN SCU (PG)

NAME OF THE STUDENT.....

CATEGORY..... MOBILE NO.....

E-MAIL ID. ....

APPLICATION ID.....

SELECTED COURSE .....

I hereby declare that the information provided by me in the application form are complete and true to the best of my knowledge and are based on records. I have passed all the semesters / parts which are mentioned in all the semester wise / year wise mark-sheets issued by the University. I also declare that I have fulfilled all the eligibility criteria as mentioned in the admission notification in the website. I hereby undertake to present all the original documents in time (as per notification of the University) and I am aware that if I fail to do so i.e., if I do not submit these documents or if there is a discrepancy between the information I have given in the application form and my original certificates, my admission will be treated as cancelled. I further declare that admission may be cancelled at any stage, if I am found ineligible and / or the information provided by me are found to be incorrect.

Date:

Place:

Student's Name.....

Student's full Signature.....





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## Annexure-II

### Anti- Ragging Declaration AFFIDAVIT BY THE STUDENT

I, ..... S/D  
of .....  
having been admitted to.....  
have received a copy of the UGC Regulations on Curbing the Menace of Ragging in  
Higher Educational Institutions, 2009, (here in after called the "Regulations" )  
carefully read and fully understood the provisions contained in the said Regulations.

I hereby solemnly aver and undertake that I will not indulge in any behaviour  
or act that may be constituted as ragging under the Regulations. I will not participate  
in or abet or propagate through any act of commission or omission that may be  
constituted as ragging under the Regulations. I hereby affirm that, if I am found guilty  
or abetting ragging, actively or passively, or being part of a conspiracy to promote  
ragging, I am liable for punishment according to the Regulations. I hereby declare  
that I have not been expelled or debarred from admission in any institution in the  
country on account of being found guilty of, abetting or being part of a conspiracy to  
promote, ragging; and further affirm that, in case the declaration is found to be  
untrue, I am aware that my admission is liable to be cancelled.

Declared this the ..... day of ....., 2026.

Signature of deponent.....

Name:.....

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no  
part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the ..... day of ....., 2026.

Signature of deponent.....

Solemnly affirmed and signed in my presence on this the .... day of  
....., 2026, after reading the contents of this affidavit.

.....  
Authorized legal professional