



The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata - 700073 | ☎ - (033) 2241 - 3611 / 1906
[Established by the Act XXXIII of 2015; Vide WB Govt. Notification No 187-L Dated- 19.02.2016]
<https://www.sanskritcollegeanduniversity.ac.in>

NOTICE

Memo: 2026/COE/SCU/MS&PDC_Distribution/3109

Date: 20.02.2026

The concerned students of the University are hereby notified that the **Mark Sheets and Provisional Degree Certificates** for undernoted Semester Examinations will be distributed from the **Office of the C.O.E (1st Floor, Main Building)**.

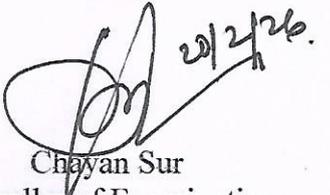
The candidates are required to produce the following documents for collection of the same: -

- **Admit Card** (bearing *Signature(s) of the Invigilators*) – Mandatory.
- Photocopy of Online Payment Receipt of the **Condonation Fees** (if applicable) – Mandatory.
- Previous Composite Marksheet (for Backlog Candidates) – Mandatory
- **Library Clearance Certificate** (for UG-6th & PG-4th Semester Students) – Mandatory

The schedule for distribution is noted below: -

| Date | Day | Time | Semester Examinations |
|------------|-----------|----------------------|--|
| 25.02.2026 | Wednesday | 12:30 PM to 03:00 PM | UG – 2 nd Semester Examinations, 2024 (Regular & Backlog) |
| | | | UG – 4 th Semester Examinations, 2024 (Regular & Backlog) |
| | | | UG – 6 th Semester Examinations, 2024 (Regular & Backlog) |
| | | | PG – 2 nd Semester Examinations, 2024 (Regular & Backlog) - Kolkata and |
| | | | PG – 4 th Semester Examinations, 2024 (Regular & Backlog) - Kolkata |

It is also notified that if the concerned student(s) could not make himself/herself present on the above mentioned date, then in such cases his/her Guardian may collect the Mark Sheets after submission of the ID proof of the student, admit card (*bearing Signature(s) of the Invigilators*) and authorization letter from the concerned student.


Chayan Sur

Controller of Examinations
(Officiating)
Controller of Examinations
(Officiating)

The Sanskrit College and University
Kolkata, West Bengal