



# The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073/ E-mail: regoffice.scu@gmail.com

[Established by the Act No. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]

<https://www.sanskritcollegeanduniversity.ac.in>

**Memo No: EST/R.O/SCU/042 (Notice)/2025/0747**

**Dated: 18.09.2025**

## Notice

### Subject: Physical Verification of Second Phase Applicant

Students, who have applied for second phase through online portal in the Sanskrit College and University to the first year of any Postgraduate Course Programme, are advised to report The Sanskrit College and University, for second phase admission on 19.09.2025 at 12 Noon.

Venue: Vidyasagar Hall, The Sanskrit College and University, 1, Bankim Chatterjee Street, Kolkata-700073.

### **Self-attested copies of following documents (in mentioned order) plus those documents in Original:**

1. Copy of online Application Form.
2. Admission Fee Payment Receipt.
3. Copy of Admit card of Madhyamik or equivalent Exam.
4. Copies of Pass Marksheet & certificate of Madhyamik or equivalent Exam.
5. Copy of Admit Card of Higher Secondary/ Equivalent Exam.
6. Copies of Pass Marksheet & certificate of Higher Secondary or equivalent Exam.
7. Copy of Admit Card of Final Semester Exam at UG level.
8. Copies of Final Pass Marksheet & certificate of UG Course of study.
9. Reserved Category certificate issued by the competent authority of the Govt. of West Bengal.
10. Copy of Aadhaar Card.
11. Copy of Blood Group Certificate.
12. Copy of passport & Visa (For Foreign Nationals)
13. Anti-ragging declaration by the students as uploaded on the Sanskrit College and University Website.
14. Sports related certificate as per instruction published in the Admission Brochure (2025-26)
15. Copy of duly filled in student Registration form (All information must be provided).
16. Copy of ABC ID/APPAR ID.
17. Mobile No(s) & E-mail no(s) of the students for official purpose. (As supplied in the Application form.)

Sd/-  
Registrar



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(Application for all new students of PG-1 for 2025-26)

## For Office Use Only

Registration No. \_\_\_\_\_

Student ID No. \_\_\_\_\_

Validity \_\_\_\_\_

## **For Student to Fill Up**

Course :

Subject :

Name (Block Letter) :

Application ID :

Date of Admission :

Gender :

Category :

Religion :

Aadhaar Number **or** :

Passport No. :

(Foreign Student)

Mobile Number :

Email ID :

Blood Group :

Date of Birth :

ABC/APAAR ID :

Address for Communication :

Student signature within the box

Student latest  
Photograph

## Documents (mandatory) must be enclosed with this form

1. Madhyamik/Equivalent exam Admit card
2. H.S./ Equivalent mark Sheet for UG admission
3. Caste Certificate (if applicable)
4. Disability Certificate (if applicable)
5. Copy of admission verification Acknowledgement receipt
6. Copy of Blood Group Certificate
7. Sports person Certificate (if applicable)
8. EWS Certificate (if applicable)



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**PG 2025 First Year Admission**  
**Document Verification Acknowledgement slip**  
**University Copy**

**Admission Granted**

1. Name of the Student :  
(in Block Letter)
2. Application ID :
3. Payment Transaction ID :
4. Aadhaar Number  
Or  
Passport/Visa Number :  
(in case Foreign national)
5. Department :
6. Category :
7. Mobile No. :
8. E-mail ID :

Verified by Department

Signature of Candidate with date



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Signature of Candidate with date

**Anti-ragging declaration by the student**

I, Mr./Ms./Mrs.....S/o, D/o, W/o.....  
a permanent resident of .....  
.....

[complete address for communication with valid e-mail id & mobile no(s)] do hereby declare that I will carry out the rules and regulations as prescribed by the UGC, the Higher Education Department, Govt. of West Bengal and the Sanskrit College and University from time to time in regard to prohibition of ragging in the institution to the letter and I will not act or involve myself in any kind of indisciplined activity which causes or is likely to cause any type of harm or defamation or apprehension or unwanted situation or teasing or rude behavior or any type of conduct detrimental to other student/students either by physically or psychologically or both so long as I will remain as a student in this Sanskrit College and University and if, at any stage, during my studentship in this institution I disobey the rules and regulations and I am found guilty of any kind of ragging incident, the onus of my misdeeds will rest upon me and I will be liable for condign punishment as per rules and I will bear no grudge against the competent authority of this institution for imposing punishment on me.

Full Signature with Date

Department:

Course:

Academic Session: